

Summer Scoop

Week of
November 6 to November 9

Class Statistics: Summer Session 2016 & 2017

Congratulations to all of you that helped us grow our course offerings by 5%! Another congratulations to the departments and programs that helped us decrease closed course offerings by 20%! This is beneficial to students because there are less courses from which students are excluded for not being a part of a special program. Lastly, note the large increase in independent studies courses. This could be indicative of students' desire for freedom of time - since independent studies do not necessarily fit the 5-week model of regular Summer Session courses.

		2016	2017	% Change
Courses	Courses	852	898	5%
	Open	519	505	-3%
	Lower Division	207	203	-2%
	Upper Division	312	302	-3%
	Closed	139	111	-20%
	Independent Study	194	282	45%
	Study Abroad ¹	27	39	44%
	Cancelled	74	66	-11%

Tips to Propose Courses for Summer Session 2018

Step 1 - Prepare

Summer Session has created documents to help prepare departments with proposing courses for Summer Session 2018.

- [Tips and Changes for Summer Session 2018](#)
- [Summer Session Guidebook 2018](#)
- [5-Year Enrollment History Report](#)

Step 2 - Propose

Schedule Build spreadsheets have been sent via email to departments' and programs' MSOs with Summer Session's course scheduling contact copied. If a department has an established departmental email, the Schedule Build spreadsheets were sent there with the MSO copied.

Please remember to include any Global Seminars, Travel Study, or Summer Success Program courses that your department may be offering.

Step 3 - Endorsement

Please copy your chair (academic departments), provost (colleges), or divisional dean (programs) when returning your spreadsheets to signify their endorsement. Proposed courses are due by **Thursday, November 16** to summer-scheduling@ucsd.edu. For questions contact Matt Sapien at the above email or by phone at x44744.

Outreach for Summer Session 2018

Summer Session has already begun student recruitment for 2018. The new marketing piece is ready. Please email summer@ucsd.edu with your name, department, and campus mail code if you would like to receive more of our new marketing post card via campus mail. Summer Session will be participating in the following information session fairs:

- Thursday, November 9 from 10am to 1pm
UC San Diego Super Visit @ SD Miramar College
- Saturday, November 18 from 8am to 9:30am
UCSD Fall Showcase @ UC San Diego

RSVP: Appointment File Training

Summer Session will be hosting a **Faculty Appointment File Preparation Training** on **Wednesday, November 15th** from **9am to 11am**. The training will be held in the **Green Table Room** in Price Center. Please join in for an overview of the hiring process for 2018 Summer Session faculty. Topics will include faculty eligibility to teach, how compensation is calculated, and the procedure for submitting appointment files. [This is a direct link to the RSVP page.](#) Invitations were sent out over a week ago. If your program or department has yet to receive this, please let Matt Sapien know at msapien@ucsd.edu or x44744.

Need More Information?

*** Visit us online at: <http://summer.ucsd.edu> or email us directly at summer@ucsd.edu ***
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