What is a Withdrawal?
If you drop all courses and are enrolled in 0 units in any session (first, second or special session), your enrollment status is classified as withdrawn for that session.

“W” Notation on Your Transcript:
If you withdraw before the end of the second week (for a five-week session) no course entry will appear on your academic transcript. Non-five week courses are coded as “Special Session” and have a special set of deadlines assigned specifically to each course. Please refer to chart below for these dates. Withdrawals made after the deadline to drop without a “W” will result in a notation of “W” on your transcript for each course.

What you need to know before you withdraw:
Financial Aid Recipients: Please be aware of the following:
- We strongly suggest that you talk to a financial aid counselor before initiating the withdrawal process so that you understand the full financial impact of this action.
- If you withdraw before 60% of the session has been completed, you will not have earned all of your financial aid and will have to repay a portion of your financial aid immediately.
- If you are eligible for a fee or housing refund due to your withdrawal, all or part of the refund will be used to repay financial aid. You may owe additional amounts as well, which you will be responsible for repaying.

Housing Contracts:
To request a release from your UCSD Summer Session housing contract, submit a copy of the withdrawal form to the Summer Session Housing Office located at Matthews Apartments. For more information call (858) 534-4010.

How to withdraw:
FIRST SESSION (July 2 – August 4, 2012)
- Financial aid students are required to submit an Electronic Withdrawal Form to withdraw from First Session classes.
- Non-financial aid students can continue to drop their courses on TritonLink up to and including July 31. Withdrawal forms are not required.

<table>
<thead>
<tr>
<th>Summer Session 5-week courses</th>
<th>100% Refund Deadline</th>
<th>No Refund Beginning</th>
<th>Drop without a ‘W’ posted to transcript deadline</th>
<th>Drop Course with a ‘W’ posted to transcript period</th>
<th>Course can not be dropped beginning</th>
<th>60% of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Session July 2 – Aug 4</td>
<td>July 9</td>
<td>July 10</td>
<td>July 13</td>
<td>July 14 - July 31</td>
<td>August 1</td>
<td>July 20</td>
</tr>
</tbody>
</table>

SECOND SESSION (August 6 - September 8, 2012)
- Financial aid students are required to submit an Electronic Withdrawal Form to withdraw from Second Session classes.
- Non-financial aid students can continue to drop their courses on TritonLink up to and including September 4. Withdrawal forms are not required.

<table>
<thead>
<tr>
<th>Summer Session 5-week courses</th>
<th>100% Refund Deadline</th>
<th>No Refund Beginning</th>
<th>Drop without a ‘W’ posted to transcript deadline</th>
<th>Drop Course with a ‘W’ posted to transcript period</th>
<th>Course can not be dropped beginning</th>
<th>60% of Term</th>
</tr>
</thead>
</table>
SPECIAL SESSION

- **Financial aid students** are required to submit an [Electronic Withdrawal Form](#) to withdraw from Special Session classes.
- Non-financial aid students can continue to drop their courses on TritonLink based on the deadlines listed below without using a Withdrawal Form.

<table>
<thead>
<tr>
<th>Special Session Course Dates</th>
<th>100% Refund Deadline/Last Day to Add w/o Petition</th>
<th>Change Grading Option and Drop Without a 'W' Posted to Transcript</th>
<th>Drop With a 'W' Posted to Transcript</th>
<th>No Drops Beginning</th>
<th>60% of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 2 – September 8</td>
<td>July 13</td>
<td>April 16 - July 27</td>
<td>July 28 - Aug 31</td>
<td>Sept 1</td>
<td>Aug 10</td>
</tr>
<tr>
<td>July 23 – August 11</td>
<td>July 25</td>
<td>April 16 - July 30</td>
<td>July 31 - Aug 8</td>
<td>Aug 9</td>
<td>Aug 2</td>
</tr>
<tr>
<td>August 13 – September 1</td>
<td>August 15</td>
<td>April 16 – August 20</td>
<td>Aug 21 - Aug 29</td>
<td>Aug 30</td>
<td>Aug 23</td>
</tr>
<tr>
<td>June 18 – July 21</td>
<td>June 30</td>
<td>April 11 - July 20</td>
<td>July 21 – Sept 7</td>
<td>Sept 8</td>
<td>Aug 3</td>
</tr>
</tbody>
</table>

For EDS courses and any Special Session dates not listed, please visit the Summer Session Special Session Deadlines Calendar at [http://summersession.ucsd.edu/_files/Deadlines_Calendar_by_Class.pdf](http://summersession.ucsd.edu/_files/Deadlines_Calendar_by_Class.pdf).

**REFUND OF FEES:**
Students who withdraw from UCSD Summer Session may be eligible for a refund of fees. Whether a student is eligible is determined by the effective date of the withdrawal. University debts must be cleared prior to a refund being processed. Approved refund checks are mailed within 4-6 weeks to the current address on file. As an alternative, UCSD students may request to have a refund credit applied to their University account.

**Campus Department Directory**

- Summer Session Student Services: (858) 534-5258
- Financial Aid Office: (858) 534-4480
- Summer Session Fax: (858) 822-2619
- Registrar’s Transcript Office: (858) 534-3155
- Student Billing Services: (858) 822-4727
- Parking Office: (858) 534-0277
- Exit Loans/Withdrawal Clearance: (858) 534-2950
- Summer Housing: (858) 534-5217