

### Week of September 17 to September 21

**Summer Session** 2019

Summer Session 1 July 1 to August 3

Summer Session 2 August 5 to September 7

**Special Session** June 17 to September 20

As always, you can find dates for future summer sessions on the summer session website.

### **Business Services:** Payroll ouncement

Departments with discrepancies need to immediately make PPS corrections and copy summerpayroll@ucsd.edu. Contact Lisa Bargabus for questions at summer-payroll@ucsd.edu or x25064.

Ledger closes October 31.

## Summer 2019 Planning Guide

#### What to expect from us in the next few months... November Decem



# **Contacts for Summer Planning**

Course Proposals Matthew Sapien || <u>summer-scheduling@ucsd.edu</u> || x44744

Faculty Eligibility Lisa Bargabus || <u>summer-payroll@ucsd.edu</u> || x25064

Summer Success Programs Jonathan Vega || jonvega@ucsd.edu || x25358

Summer Graduate Teaching Scholars Program Marina Hayden || <u>mhayden@ucsd.edu</u> || x61026

## What's Next? ISA Training Session Follow Up - September 20

Thank you to those of you who attended the ISA training sessions. A follow up email has been sent out to meeting attendees with reference materials and an exit survey. Links for reference materials are below:

> **Presentation Slides** Instructor Training Video

Other points of reference are Katie Frehafer's Office Hours. You can also reach out to Katie directly with questions at kfrehafer@ucsd.edu or x43112. Feel free to drop by Katie's office, 1625 Urey Hall, at the below times:

> Mondays: October 8, 15, 22 10:30am to 11:30am

Thursdays: October 11, 18, 25 3pm to 4pm

If you missed the training, please plan to attend the training webinar. This webinar will be recorded and posted to the ISA website. Information will be sent to departments who did not send representatives to the initial sessions. Webinar details below:

> Thursday, September 20 at 2:30 https://ucsd.zoom.us/j/633424438

Need More Information? \*\*\* Visit us online at: http://summer.ucsd.edu or email us directly at summer@ucsd.edu \*\*\* Summer Session Office, SERF 122, Mail Code 0079, P: 858-534-5258, F: 858-822-2619