

# Summer Scoop

Week of  
June 18 to June 22

# 11,017

## HEADCOUNT

# 25,163

## ENROLLMENT

### Snapshot Reports

Enrollment snapshots are used to calculate instructor salaries for the summer. You can view the enrollment snapshot on the Summer Session website.

[Click here for a direct link to the snapshot report for Summer Session 1.](#)

[Click here for a direct link to the snapshot report for Special Summer Session.](#)

Contact Matt Sapien at x44744 or [msapien@ucsd.edu](mailto:msapien@ucsd.edu) for questions.

### PPS Freeze Over: Enter Your Instructors!

In order to add an instructors' name to the Schedule of Classes, two requirements must be met. 1. The instructor must have accepted their appointment, and 2. the instructor must have an active summer teaching appointment in the payroll system (PPS).

An instructors' summer teaching appointment is activated in ISIS when you enter their summer appointment into PPS. Now that Summer Session has sent out the preliminary payroll worksheets for Summer Session 1, please enter your instructors' summer teaching appointments into PPS so that faculty names can be added to the Schedule of Classes.

### Upcoming Student Deadlines

**June 23** – Summer Session 1 Financial Aid Disbursement (allow one day for an overnight refresh of the system to reflect in student account)

**June 24** – Session 1 Waitlist Suspends – students on the waitlist do not move automatically into a course until June 30 when the waitlist feature is turned back on for Session 1 courses.

**June 25** – Billing Deadline for Session 1 and Special Session

**June 26** – Late fees begin for Session 1 and Special Session

**June 28** – Enrollment Cancellation for Special Session for non-payment

**June 29** – Enrollment Cancellation for Session 1 for non-payment

**June 30** – Session 1 Waitlist auto feature resumes

**July 2** – **Session 1 begins**

**July 4** – Waitlist feature terminated – no more students are moved into a course

Need More Information?

\*\*\* Visit us online at: <http://summer.ucsd.edu> or email us directly at [summer@ucsd.edu](mailto:summer@ucsd.edu) \*\*\*  
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