

Week of November 19 to November 23

Summer Courses: What's Next?



Step 1 – Submit Courses within the ISA. (Completed November 14, 2018)

Step 2 – Courses reviewed & confirm approval. (Departments notified by December 17, 2018)

Step 3 – Submit your scheduling details that include days and times required for classroom scheduling. (Due to Registrar Scheduling by February 1, 2019)

Thank you to the departments and programs for submitting proposed courses for Summer Session 2019 within the ISA! It was a successful launch of the program. If you experienced any issues with the system, please submit feedback within the system or contact Summer Session directly.

Summer Session received almost 600 courses from more than 40 departments and programs! Thank you all for helping our students by offering these courses. In December, the Summer Session Advisory Committee will convene to review courses. You will hear the outcome for each course from Summer Session by the week of December 17, 2018. Decisions will be returned within the ISA. Once approved, you may begin scheduling your courses within the system. For questions on this process, contact Matt Sapien at <u>summer-scheduling@ucsd.edu</u> or x44744.

Preview of Classes 2019

Approved courses will be posted to the Summer Session website on our Preview of Classes page before the campus closure, by December 21. The Preview of Classes is important because many students begin to plan their summer (classes, internships, vacations, etc.) during their winter break. For questions with this process, please contact Matt Sapien at <u>msapien@ucsd.edu</u> or x44744.

Summer Session Appointment File Training

Appointment File Training will take place on Wednesday, December 5 from 9am to 10:30am in the Dolores Huerta Room. <u>You can RSVP at this link</u>. For questions, contact Lisa Bargabus at <u>summer-payroll@ucsd.edu</u> or x25064.

Need More Information?

*** Visit us online at: <u>http://summer.ucsd.edu</u> or email us directly at <u>summer@ucsd.edu</u> *** Summer Session Office, SERF 122, Mail Code 0079, P: 858-534-5258, F: 858-822-2619