**SUMMER SCOOCH**  
Weekly Updates & Reminders

**Did You Know?**

❖ **Room locations** for Second Session **Finals** will be posted on **TritonLink** on Thursday, August 27th!

**Session 2**

⇒ September 1: Deadline to drop course with a “w” (no refund).
⇒ September 2: Students may no longer drop courses.
⇒ September 5: Session 2 ends
⇒ September 8: Last day to file an incomplete.

**Session 3**: [Deadlines vary by class.](#)**

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**STUDENT AFFAIRS**

**Meetings? Presentations? Orientations?**  
Summer Session will be attending meetings and presentations to share our knowledge regarding summer session policies and procedures. If your department or program would like to have a summer session representative attend your event please contact Renee Lee, student Affairs Manager, at renee@ucsd.edu or X48277.

Don’t forget to follow us on Twitter [@UCSDSummer](#) & [Like us on Facebook](#)

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**BUSINESS SERVICES**

All Departments and Programs have been provided the **September 1st pay date payroll worksheets**. If you have any questions regarding the content on the worksheets please contact **summer-payroll@ucsd.edu**.

**SESSION TWO: PAYROLL SCHEDULE**

<table>
<thead>
<tr>
<th>August 24</th>
<th>August 25</th>
<th>August 27</th>
<th>September 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline: Timekeeping Entry</td>
<td>Deadline: PPS Entry</td>
<td>Deadline: Stop Direct Deposit (10am)</td>
<td>Payday!</td>
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</tbody>
</table>

Please send copies of your September 1st **PANs** to **summer-payroll@ucsd.edu**.

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**NEED MORE INFORMATION?**

*** Visit us online at: [http://summer.ucsd.edu](http://summer.ucsd.edu) or email us directly at summer@ucsd.edu ***  
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