**SUMMER SCOOP**
Weekly Updates & Reminders

**Headcount:** 10,302
up 5% compared to last year.

**Enrollment:** 22,517
up 3% compared to last year.

### Did You Know?
- **Session 1:**
  - July 28: Deadline to drop with a “W” (no refund).
- **Session 2:**
  - July 25: Financial Aid funds scheduled to credit student accounts.
  - July 27: Fees Due
- **Session 3:** Deadlines vary by class.

### BUSINESS SERVICES

#### SESSION 1 PAYROLL CALENDAR

<table>
<thead>
<tr>
<th>JULY 22</th>
<th>JULY 23</th>
<th>JULY 31</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline: Timekeeping Instructional Support (Tutors &amp; Readers)</td>
<td>Deadline: PPS (Instructional Support and Faculty)</td>
<td>Pay</td>
</tr>
</tbody>
</table>

Schedule for Session 2 Enrollment Snapshots:

<table>
<thead>
<tr>
<th>Session 2</th>
<th>1st Snapshot</th>
<th>2nd Snapshot</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>July 6</td>
<td>August 7</td>
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### E-Grades

E-Grade deadlines are right around the corner! See session one eGrade schedule below.

**Session 1**
- **Open** for Initial Submission: July 31 (8AM)
- **Closed** for Initial Submission: August 4 (11:59PM)
- **Blackout** Date: August 5
- **Open** for Grade Changes: August 6 (12:01AM)

For step by step instructions explaining how to prepare and submit eGrades, [click here](#).

### CAPE Schedule

**CAPEing for Session 1 will begin soon!** Please encourage students to complete their CAPEs. Increasing student response rate is important to faculty, and it may impact future summer appointments.

With your participation, we are confident the response rate can increase by 10%. This increase aligns with the academic school year response rate of 40%.

<table>
<thead>
<tr>
<th></th>
<th>CAPE starts (Initial Email to students)</th>
<th>Email Reminder #1 to students</th>
<th>Email Reminder #2 to students</th>
<th>CAPE ends 8AM</th>
<th>Includes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1</td>
<td>7/24</td>
<td>7/27</td>
<td>7/30</td>
<td>7/31</td>
<td>EAP 100, LAWS 102S</td>
</tr>
<tr>
<td>Session 2</td>
<td>8/28</td>
<td>9/1</td>
<td>9/3</td>
<td>9/4</td>
<td></td>
</tr>
<tr>
<td>Session 3</td>
<td>Dates vary by subterm, <a href="#">click here</a></td>
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### NEED MORE INFORMATION?

*** Visit us online at: [http://summer.ucsd.edu](http://summer.ucsd.edu) or email us directly at summer@ucsd.edu ***
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