Did you know?
- Summer Session, Financial Aid, and Housing & Dining are hosting a Summer info session at Revelle College in Conference Room C this Wednesday, January 6th at 6pm.
- More information sessions are scheduled at Sixth and Marshall College in Week 2.

Student Affairs

A preview of Summer 2016 courses is now available on the Summer Session website.

Summer Ambassadors will be hosting “Ask Me” tables on Library Walk next Monday thru Thursday. Stop by and say hello!

Courses

What’s Next?
Instructors who need to access ACMS services and classroom technology like TritonEd and podcasting for Summer 2016 courses are able to submit their CINFO requests online now. Requests can be submitted on the ACMS website here.

January 4-8, 2016: SCHEDULING
Departments will be receiving their updated schedule build spreadsheets from Summer Session to enter days & times, and enrollment limits. Once completed, the spreadsheets should be sent to the Registrar’s Office for scheduling.

***The scheduling deadline is January 12, 2016***

Looking Ahead
Faculty Hiring Process
- Regular UCSD faculty currently in the payroll system are processed without additional documentation from the department.
- Visiting Faculty (including UCSD: emeriti, researchers, postdocs, provost, hcomp) require a hiring packet to be submitted through Sharepoint.
- Graduate Student appointments are submitted to ASES

If you have any questions, please contact Becky Arce at barce@ucsd.edu, or X47074.